

PRIVACY NOTICE

Valencia del Toro & Professionals, S.C., a civil partnership duly established in accordance with Mexican law, whose legal domicile is Avenida Santa Fe número 170, piso 2, oficina 2-4-14, Colonia Santa Fe, Alcaldía Álvaro Obregón, C.P. 01376, Mexico City, (hereinafter, Valencia del Toro & Professionals, S.C.,” or the “Firm”) hereby provides this Privacy Notice, in compliance with Articles 15, 16, 17, and other relevant clauses of the Federal Protection of Personal Information in Possession of Private Entities Act (hereinafter, the “Act”), with respect to the personal information owned by and obtained from you (hereinafter, the “Owner”).

Valencia del Toro & Professionals, S.C. is responsible for obtaining the Owner’s personal

information, and for the use and protection of such information.

The Firm, in furtherance of its corporate purpose and for the provision of outstanding service, requires personal identifying information from the Owner. Said personal information shall be used solely for the following purposes:

- Primary Purpose A: To contact the Owner in the event that his background or resume is of interest to Valencia del Toro & Professionals, S.C., for purposes of employment or provision of services.
- Primary Purpose B: For provision of requested legal services, communications relating to such services, and for billing purposes.
- Primary Purpose C: To contact the Owner with updates relating to his case, information which may be of interest to the Owner, or for delivery of our informational bulletin.
- Primary Purpose D: To provide written agreements or other documents relating to our attorney-client relationship.

The Owner’s personal information may additionally be used for purposes other than the abovementioned, which, while not necessary to the performance of the requested services, may allow the provision of better client service:

- Ancillary Purpose A: To contract or purchase the services or products offered by the Owner and to make payment to him for these services or products.
- Ancillary Purpose B: Any purpose similar to, or compatible with the abovementioned Purposes.
- Ancillary Purpose C: For compliance with any current legal obligation of the

Firm. Among the personal information to be obtained by the Firm from all Owners is the following:

Identifying Information	Contact Information	Employment Information	Educational Information
Complete Name	Email address	Position	Academic Background
Date and place of birth	Home Phone Number	Employer contact information	Specialty
	Cell Phone Number	References	Postgraduate studies
	Address		Professional license number

CURP (Personal Identification Number)			Certificati ons
Nationality			Awards
Marital Status			Languages
RFC (Federal Taxpayer Identification Number)			

Additionally, the Firm may request information which is considered sensitive, in accordance with the provisions of Articles Three and Nine of the Act, such as information relating to beliefs, health or ethnicity, whose use the Firm agrees to limit to the minimum period necessary.

It is the Firm's understanding that the Owner provides this information to Valencia del Toro & Professionals, S.C., as the legitimate owner of same and/or is legally authorized to transmit such information to Valencia del Toro Abogados, S.C. for uses relating to the abovementioned purposes.

The Owner shall have the right to access, correct and delete his personal information, as well as to dispute the use of such information, or revoke, by means of our current procedures, the consent granted for such purposes. It is important to take into account, however, that it may not be possible in all cases to immediately attend to such request or terminate use of the personal information, as it is possible that because of some legal obligation Valencia del Toro & Professionals, S.C. may be required to continue to use said personal information. For information relating to our access, correction, deletion and dispute procedures, please call (55) 5251-1705, or visit the Firm at Avenida Santa Fe número 170, piso 2, oficina 2-4-14, Colonia Santa Fe, Alcaldía Álvaro Obregón, C.P. 01376, Mexico City. Additionally, we advise that the Owner's personal information may be shared with external third parties, within or outside Mexican territory, solely in the following cases:

- For purposes of employment at, or provision of services to companies or businesses that may want to contact the Owner.
- Among employees of Valencia del Toro & Professionals, S.C., for the due provision of legal services, or to third parties related to the Firm, for purposes of special support or assistance.
- For the re-transmission to potentially interested third parties of offers made by the Firm.

Valencia del Toro & Professionals, S.C., may transmit the Owner's personal information when such transmission is contemplated by the Federal Protection of Personal Information in Possession of Private Entities Act, especially pursuant to Article 37 of such Act. The Owner agrees that his personal data may be transmitted in accordance with said provision. In all cases, the Firm shall inform third parties of this Privacy Policy.

Additionally, for the purpose of limiting the use or disclosure of personal information stored electronically, the Firm employs all security measures set out in the Act and its Regulations.

If the Owner no longer wishes to receive promotional messages from us, he may make such request by telephone, at (55) 5251-1705, or by email at contacto@valpro.com.mx.

This privacy notice may undergo amendments, changes or updates arising out of new legal requirements, the Firm's needs relating to offered services, the Firm's privacy practices, changes to the Firm's business model, or for other reasons. Any amendment to this Privacy Notice may be viewed on our website, at www.valpro.com.mx, or by visiting us at Avenida Santa Fe número 170, piso 2, oficina 2-4-14, Colonia Santa Fe, Alcaldía Álvaro Obregón, C.P. 01376, Mexico City. Applying for such purposes, the provisions on the Act and its Regulations, where applicable, for any expression of Owner consent relating to the previously agreed upon treatment of personal information under this Privacy Notice.

If the Owner believes that his right to the use and protection of his personal information has been infringed upon by any act or omission on the part of the Firm, or feels that the Firm has violated the provisions of the Federal Protection of Personal Information in Possession of Private Entities Act, its Regulations, or other applicable legislation, the Owner may file a complaint with the Federal Institute of Information Access and Data Protection (IFAI). For additional information we hereby provide their official website address, www.ifai.org.mx.

Continued navigation of the website www.valpro.com.mx, or the transmission to us through that site of the user's personal information shall be deemed provision of consent for use of such personal information in accordance with the terms set out in this Privacy Notice.